

# Federal Bank Holidays & Office Closures

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## Holidays and Planned Office Closures

Salt & Main Accounting Co. is closed on the following holidays. Any emails, messages or requests received while our offices are closed will be attended to promptly on the next business day.

- New Year's Day
- Martin Luther King Jr. Day
- Presidents' Day
- Memorial Day
- Juneteenth Day
- Independence Day
- Labor Day
- Columbus Day
- Veterans Day
- Thanksgiving Day
- Thanksgiving Day After
- Christmas Day
- Christmas Day After

## Effects on Payroll Services



Direct deposits cannot be processed on federal bank holidays and may cause delays in payroll processing.

**Gusto Clients:** Please keep in mind that direct deposits require a 2-business day lead time for ACH processing.

**Semi-monthly/Monthly Schedules:** New Year's Day, MLK Day, Presidents' Day, Memorial Day, and Independence Day may create unexpected adjustments to your process dates and check dates.

**Bi-Weekly/Weekly Schedules:** To mitigate the impacts of Monday holidays, we advise scheduling weekly or bi-weekly paydays for later in the week such as Thursday or Friday following the end of a pay period.

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