Add multiple bank accounts and split direct deposits

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Employees can add up to 5 bank accounts for direct deposit—follow the steps below to add accounts. At this time, we don't support multiple bank accounts for contractor payments.

- Sign into your Gusto account.
- Click the Job & Pay tab on the left-hand side.
- Under the first listed bank account, clickAdd Method.
- Enter the new account's routing number, account number, account type, and display name.
- Click Save.
- Under Payment Method: Direct Deposit, click Split Paycheck.
- Split funds into the different accounts by percentage or flat dollar amounts.
- Click Save.